

**PETERSON ELEMENTARY SCHOOL
LOCAL SCHOOL COUNCIL
MEETING AGENDA**

Thursday, January 20, 2022 4:30PM via Google Meet:

LSC Members Present	LSC Members Absent
Jenise Celestin	Carmen Rodriguez
Yalil Nieves	
Jeremy Elston (@4:39)	
Sarah Colella	
Erik Juhl	
Kyla Klein	
John Sullivan-Knoff	
Kathleen Hurley	
Eric Staswick	
Maleeha Mubashiruddin	
Reggie Newton (left @ 5:59pm)	

LSC Members: Jenise Celestin, Carmen Rodriguez, John Sullivan-Knoff, Yalil Nieves, Jeremy Elston, Maleeha Mubashiruddin, Erik Juhl, Reggie Newton, Sarah Colella, Kyla Klein, Eric Staswick

Public Present	
Amy Lund	Amy Snodgrass Mukanda
Catherine Korda	Kathleen Hurley
Missy Carpenter	Lynda Gibson

First name	Last name	Email	Duration	Time joined	Time exited
Jenise	C	jeni*****@***.com	1 hr 55 min	4:29 PM	6:24 PM
Missy	Carpenter	miss***@***.com	1 hr 42 min	4:34 PM	6:17 PM
Sarah	Colella	scol*****@***.com	1 hr 45 min	4:31 PM	6:17 PM
Jeremy	Elston	jere*****@***.com	1 hr 38 min	4:38 PM	6:17 PM
Lynda	Gibson	llgi*****@***.com	1 hr 38 min	4:39 PM	6:17 PM
Kathleen	Hurley	khurley1@cps.edu	1 hr 54 min	4:29 PM	6:24 PM
Erik	Juhl	ejuhl@cps.edu	1 hr 48 min	4:29 PM	6:17 PM
Kyla	Klein	kyla*****@***.com	1 hr 48 min	4:29 PM	6:17 PM
Catherine	Korda	ckor**@***.edu	1 hr 46 min	4:30 PM	6:17 PM
Amy	Lund	mono*****@***.com	1 hr 44 min	4:32 PM	6:17 PM
Maleeha	Mubashiruddin	male*****@***.com	1 hr 54 min	4:29 PM	6:24 PM
Reggie	Newton	regg*****@***.com	1 hr 32 min	4:27 PM	5:58 PM
Yalil	Nieves	ynieves4@cps.edu	1 hr 57 min	4:27 PM	6:24 PM
Amy	Snodgrass Mukanda	amys*****@***.com	1 hr 8 min	4:29 PM	5:37 PM
Eric	Staswick	estaswick@cps.edu	1 hr 50 min	4:27 PM	6:17 PM
John	Sullivan-Knoff	john*****@***.com	1 hr 47 min	4:30 PM	6:16 PM

Call to Order: 4:32 PM **Adjournment:** 6:16 pm **Next Meeting:** Wednesday, February 16, 5:30 PM via Google Meet

1. Explanation of Local School Council Meetings
2. Call to Order
3. Vote to Approve Meeting Agenda
 - a. Unanimously approved
4. Vote to Approve Previous Meeting [minutes](#)
 - a. Unanimously approved
5. Public Comment

6. Reports

- PAC Report (Parent Advisory Council)
 - Catherine Korda (CK)
 - Dec PAC meeting (math and math games), about 25 people, teachers presented, played bingo

- Feb PAC meeting: Digital literacy and social media use among kids (Kedzie Center presenting)
- Literacy Night postponed to allow educators additional time to get ready for it
- BAC Report (Bilingual Advisory Committee)
 - YN: Nothing new to report, meeting coming up, looking to plan events for EL families
- Principal's Report
 - <https://drive.google.com/drive/folders/1fJCrZxPtC7oip77hM35qF9bq8yDQ72rt>
 - Financial
 - Internal Accounts
 - Student fees biggest contributor to Internal Accounts, some expenses for Winter Wonderland and Winter activities.
 - Negative Buckets (anything that happens outside the regular school hours)
 - \$19K negative is not true negative (see previous minutes)
 - Leaving other negatives as is for time being until can work with CPS financial manager
 - Non Payroll Lines
 - \$8,670 non-discretionary funds remaining
 - \$10,000 also additional funds given to support operational needs. Transfers to be requested will come from here
 - \$26,358.50 remaining in Moving Forward Together Funds.
 - Personnel to support with Family Re-engagement
 - Extra curricular
 - Computers
 - Pointer Lines (tied to positions)
 - AP position re-opened
 - Will likely have funds remaining at the end of the year. Work with specialist to move to non payroll lines or buckets to support expenses.
 - Based on budget allocation last year, not much money to allocate to non-payroll lines. Additional COVID relief funds have been supporting additional needs. Need to think of a more sustainable plan long term.
 - MM asks: If attendance increases, will we have enough? YN: Numbers have gone down and expect to lose more students. The more students, the more funding. Funds are tied to attendance.
 - Budget Transfers

24941.115.57940.254612.000977	24941.115.53405.254612.000977	\$2,600.00	Create new supply line to purchase walkie talkies and related equipment
24941.115.57940.257612.000977	24941.115.55010.127727.000977	\$400.00	Purchase classroom furniture

24941.115.57940.257612.000977	24941.115.57940.254612.000977	\$100.00	Purchase supplies for classroom
24941.115.57940.257612.000977	24941.115.53405.211210.000977	\$400.00	Purchase certificate paper
24941.115.57940.257612.000977	24941.115.53405.119035.000977	\$300.00	Purchase color printer parts
24941.115.57940.257612.000977	24941.115.53405.127725.000977	\$100.00	Purchase classroom supplies
Total			\$3,900.00

- Field Funds

- No additional clarity. Proceeding as if we are able to use additional funds as long as meets requirements.
- Information Previously Shared by Capital Planning and Construction:
- Cost of the Project: 1,348,690.00
- \$625,901.00 Remained
- Deadline for Using Remaining Funds: December 31, 2024
- Meeting with Facilities Manager to discuss using remaining funds for fence repairs on the field
- Develop area near door 3 (outside Kindergarten door)

Next Steps

- Facilities Manager will trace the remaining field funds
- Gather ideas for outdoor area near door 3
- Building Upgrades
 - Automation and Remote control heating/cooling systems
 - Roofing repair
 - Paint to be tested for lead. If yes, might be able to get repainting done more quickly than other avenues
 - Still acquiring quotes for lighting upgrades (auditorium, staircases)
- Enrollment
 - Continues to decline
 - Seems to be families moving to other states or suburbs. Other schools struggling too. MM: Does not seem like onus should only be on the school when families are leaving the city, not moving to another school—especially when funds are tied
- Attendance
 - 92.93% Continued to decline, trend across the district (around 88% for district)

- Families keeping kids home affects attendance. When not officially quarantined, ISBE directs for students to be marked absent.
- CIWP
 - Student Voice & Engagement
 - Ingrained in instruction that students receive
 - Feb theme for community circles: Advocacy for self and others
 - Hearing from young students that they don't feel like they have a voice or control
 - Student Voice committee: Give blank slate and tell them to plan community days
 - Afterhours session will start in February, sign up happening soon
 - Balanced Assessment and Grading
 - Will restart in Q3.
 - Continue to have grade level meetings
 - Family and Community Engagement
 - 2% increase in School CNXT
 - Meeting 1/21 @10:30 am to discuss COVID19 Protocols
 - MM: Any way LSC can do community circle next month so that we can understand exactly what it is?
- CTU/CPS Agreement
 - KN95 masks: Have received about 100 for staff. Have not received yet for students. Not sure how many school will be receiving. No timeline or quantity included in agreement.
 - Daily health Screeners can be used at principal's discretion. Have decided not to implement the online health screener form or temperature checks.. Do continue to ask that parents review health screener questions every day.
 - Remote Learning at principal's discretion based on certain metrics.
 - 30% or more of a school's classroom teachers are absent for two consecutive days because of the employees' documented positive COVID-19 cases, as confirmed by the OSHW contact tracing team, or the employees' OSHW-directed quarantine/isolation and where the school-wide teacher absence rate due to documented positive COVID-19 cases or OSHW- directed quarantine/isolation remains at or above 25% with the use of substitutes or internal staff.
 - Substitutes are hard to come by. Ask any staff with teaching certification to cover classrooms. Intention is not to pull Diverse Learners teachers, look to cancel classes first.
 - During a COVID surge (defined as "high" community transmission/level 4 by CDC), more than 40% of the school's student population has been instructed to isolate/quarantine by

OSHW or CDPH.

- During other periods (defined as “low, moderate, or substantial” community transmissions/ level 1-3 by CDC), more than 50% of the school’s student population has been instructed to isolate/quarantine by OSHW or CDPH.

On the day a school is deemed eligible to transition to remote learning, an emergency meeting will be convened by the Building Level Safety Committee to review the specific school situation and prepare to mobilize the entire school to support a flip to remote.

- The Safety Committee will review the staffing situation or student absences to determine whether to flip the full school to remote.
- The Safety Committee must confirm a decision to flip the whole school to remote learning by a majority vote of the Safety Committee and after the vote, the principal will notify their Network Chief and the CPS Tactical Team, and the CTU delegate will notify the Union of the decision.
- If the Safety Committee votes to keep the school in-person, the principal will notify the Network Chief and the CPS Tactical Team, and the CTU delegate will notify the Union of the decision.
- Where is data the Tactical Team is using coming from? CPS public data is not current.
 - When a family self-reports, school gets information, contact Network Chief, Network Chief says yes to flip classroom, YN fills out another report, contact tracing team is very behind so school has largely been doing it’s own contact tracing
 - School has created spreadsheet that allows quick look up of information relating to reported student ID number. Have created system that sends student specific letter to family with instructions. Has reduced time it takes to address positive case from 2 hours to .5 hour.
 - KK: appreciate school’s effort and how quickly information is shared with families.
 - KK: Would love to see some way of tracking when data is trending towards potential flip to remote to give parents time to plan.
 - # of cases shared in parent periodical. Working on getting it posted on website.
 - KK: “Mr. Deters and I are working on a beautiful banner that indicates cases, percentages, etc”

- KK: Do you have any parents on safety committee?
 - Do not currently. Believe it would be great to have parent on committee but would need to make sure privacy of students is maintained.

If the Safety Committee votes to flip the full school to remote, the Safety Committee will develop a plan for all staff members.

Timing of Flip to Remote: Remote Learning will start 24 hours after the Safety Committee meets and votes to flip to remote. Students will not receive synchronous learning, and teachers will prepare for remote learning during the day immediately following the Safety Committee meeting.

Teacher Attendance: If a school transitions to full remote learning, all staff (who are not asked to isolate or quarantine) will be required to report to work in-person, including on all preparation days.

Return to In-Person Learning:

- The school will resume in-person instruction after five school days unless otherwise recommended by CDPH.
- On the last day of remote learning, the Safety Committee will reconvene to review the plan to return to in-person learning and all staff members will participate in preparation for and notification to families of the return.
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- Testing
 - Peterson doing well with testing. Have great tester and community help.
- Contract Tracing
 - Teachers can now be more involved.
 - Need additional information. Understand schools can choose to use district contact tracing or school can do it themselves.
 - Need to find out when schools decide to do the contract tracing, who can be on the team? When notification needs to happen, do not want to wait until teachers are done teaching to communicate with families.
- Do not yet know if additional instructional days will be added to the calendar.
 - MM: Encourages CPS CEO to tap into LSCs for stakeholder input.
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As of:	Number of Actionable Cases	Number of Students in Quarantine	Percentage of Vaccinated Students	Percentage of Students Weekly COVID Testing
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				Consent Received
01-17-2022	2	27	43.14% 371/860 students	26.86% 231/860
01-20-2022	13	171 (about 20%)	44.52% 382/858 students	27.39% 235/858 students

- Schoolwide notification letter sent out once per day reported. Can work towards including link to most current data
- When encore teachers test positive because he has contact with many different classes notification
- To be successful, parents must self-report via online form. School needs report from self-reporting to initiate contact tracing.
- School does get results from Color Testing.
- Color site does have some additional languages available in form
- Would like to be able to help families with testing form with additional staff support
- Vaccination clinic
 - Vaccinated over 100 people at last one
 - 28th is a non-attendance day but will still have clinic.
 - Open to all, not just students or community neighbors
 - Will have boosters too
 - Reaching out to families whose students are not vaccinated
- Hiring/Staffing
 - Offered school assistant position and SECA
 - Temporarily Assigned Teacher (TAT) position open due to teacher lead
 - Still looking for Special Education teacher.
- Fundraiser
 - Received more than \$17,000 to purchase 15 teacher computers
 - FOP cannot purchase directly. Must transfer funds to school.
 - Approximately \$12,000 was spent to purchase computers from Moving Forward Together Fund. These funds will cover those purchase and increase the amount available in the Moving Forward Together Fund.
- Elementary LSC Student Rep position new
- Prek Expansion
 - 3 full day classrooms for 4 year olds
 - Office of ECE will pay for the following

- 3 classrooms
 - 3 teachers
 - 3 teacher assistants
 - Clerk
 - Security Guard
 - New furniture
 - Curriculum & Technology
 - Renovations and preparation to the space
- Currently location under review is 4840 N Pulaski
 - Have asked if location closer to school meets requirements.
 - Do not know if district has signed a lease yet
 - Asked for space that will accommodate current Pre K classes.
 - Proposed location is closer to other CPS schools
- ECE Application in April will include this program!
- We will work with the community and OECE to determine if there is a viable closer location
- We will also keep our 2 1/2 day programs
- Hope this will create a pipeline of students enrolling in our kindergarten program
- Missy Carpenter (public):
 - Express deep appreciation for efforts of school to make up for what CPS has not been doing. Hope parents can band together to work for everyone across the city to have these basic tracking and other resources, not leaving to just being “lucky.”
 - Information on SBB and why it puts unfair burden on schools:
 - <https://chicago.suntimes.com/education/2021/10/27/22748428/chicago-public-schools-enrollment-declines-fewer-students-funding-implications-pedro-martinez>
 - <https://www.ctulocal1.org/wp-content/uploads/2020/01/Whats-the-matter-with-SBB.pdf>
- PPLC Report (Professional Personnel Leadership Committee)
 - Noone
- Public Comment
 - None

7. Old Business

- LSC Committee updates
 - Diverse Learners Committee:
 - MM would like to join
 - 10 parents expressed interest so far, reaching out to all staff. KK recommends opening to all families and to seek opportunities for students to participate in

8. New Business

- Open teacher position on the LSC for current term ending June 2022
 - Kathleen Hurley no longer on LSC since beginning her role as assistant principal
- April 2022 [LSC Elections](#) ***New Student Representative Position***
 - Encourage all to apply.

- Discussion and Vote on Fundraising
 - None
- Discussion and Vote on Transfer of Funds
 - Budget transfers unanimously approved
- Public Comment
 - None

9. Adjournment @6:16 pm