

**PETERSON ELEMENTARY SCHOOL  
LOCAL SCHOOL COUNCIL MEETING MINUTES  
TUESDAY, May 20, 2020, 4:30PM Virtual Meeting**

**LSC Members Present:** Jenise Celestin, Chuck Deters, Jeremy Elston, Marti Hindaileh, Kathleen Hurley, Lloy Johnston, Erik Juhl, Kate Kane, Maleeha Mubashiruddin, Karla Rivera, Whitney Norris

**LSC Members Absent:** Leslie Combs

**Public Present:** Jeffrey Oliveria, Yalil Nieves, Barbara Salatin, Maureen Lowrance, Megan Fair, Sara Skaggs, Sarah Ahmad-Myers, Sarah Smith, Catherine Korda

**Call to Order:** 4:32pm

**Adjournment:** 7:26pm

**Next Meeting:** June 10, 4:30pm

1. Explanation of Local School Council Meetings and Introductions
2. Call to Order: Maleeha called the meeting to order at 4:32pm
3. Vote to Approve Meeting Agenda – Kathleen moved to approve the minutes and Karla seconded. Motion carries.
4. Vote to Approve Previous Meeting Minutes
  - a. April Minutes
    - i. Fixed April adjournment time 5:10pm.
    - ii. Maleeha moved to approve, motion passes.
  - b. Fixed May to change 4 to agenda.
    - i. CIWP 2 – We are not where we want to be.
    - ii. Maleeha moved to approve, motion passes.
5. Public Comment – none

**Reports**

- 1) PAC Report
- 2) Principal's Report with Budget Update
  - a) Requisition deadline has to be entered by Friday, May 22<sup>nd</sup>.
  - b) Budget Transfers
    - i) 332 Pointer Lines - Salary, benefits
      - (1) Remaining PAC Funds to purchase STEAM kits for families during remote learning.
      - (2) Transfer \$2,172 (line currently restricted) and \$12,442 (sub-bucket) to supply line.
    - ii) 114 Pointer Lines - SpEd Workload Reduction - \$7830 – Transfer to supply line.
    - iii) 115 Pointer Lines – State funding - \$15,000 sub line – Transfer to supply and subscription lines.
      - (1) STEAM Line went negative due to salary increases.
      - (2) 115 – Local funds – Transfer \$27,718 sub line (line currently restricted) – Transfer to supply, technology, and subscription lines.
    - iv) Field of Dreams Line
      - (1) Move to fix classrooms throughout the building, \$21,500.
  - c) 20/21 Updates
    - i) Working to find a new counselor to replace Mr. Coleman.
    - ii) Working on creating leadership teams.

- iii) Purchases are being put due to the new deadline.
- d) Jeff Oliveira and choir update
  - i) How will choir look in the fall?
    - (1) Until there is a vaccine, singing together will be a no go.
    - (2) Choir may not be offered right away for 20-21, and may start with afterschool programming.
- e) STEAM Project
  - i) Project went out to bid, waiting for contractor to be chosen.
- f) Remote Learning
  - i) ILT has determined what they will reinforce with students.
  - ii) What will be graded and what will be given just for exposure.
  - iii) Give at least 3 opportunities a week of engagement.
  - iv) Peterson will be distributing meals during the summer.
  - v) Tech support is being offered by CPS and by Peterson teachers/parents.
- 3) PPLC Report (Professional Personnel Leadership Committee) - None
- 4) BAC Report (Bilingual Advisory Committee) - None
- 5) Public Comment - none

### **New Business**

- 1) Discussion and Vote on Code of Conduct and Confidentiality Agreement
  - a) Code of Conduct Confidentiality Agreement
  - b) Roll Call Vote to Agree Upon Confidentiality Agreement – Kate Kane, Jenise Celestin, Chuck Deters, Jeremy Elston, Marti Hindaileh, Kathleen Hurley, Lloy Johnston, Erik Juhl, Kate Kane, Maleeha Mubashiruddin, Karla Rivera, Whitney Norris
  - c) Group Agreements and Values
- 2) Discussion and Creation of LSC norms for Principal Selection
  - a) Karla presented and led exercise.
- 3) Discussion and Review of Principal Selection Process and Timeline
  - a) Selection Committee - It's an advisory committee.
    - i) It may slow the process.
    - ii) The LSC will have to be active in reaching out for feedback from the community.
    - iii) We will not move forward with having principal selection committee.
  - b) Timeline
    - i) We can add a deadline for applications.
    - ii) June 10, 4:30 pm, Closed session meeting on candidate qualifications. Open session to vote on candidates to move on.
    - iii) July 1, 5:30 pm, Closed session to discuss candidates and narrow down to 1 to 3. Open session to vote on candidates to move on.
    - iv) July 14-15, Virtual Candidate Forums
    - v) July 20, 5:30 pm, Closed session to discuss final candidates. Open session to approve Principal Nominee.
    - vi) How to get student input?
      - (1) Get information from homeroom teachers.
  - c) LSC Committees
    - i) Interview Questions
    - ii) Engagement with the Community
- 4) Discussion and Vote to approve Principal Ad
  - a) Adding distributed leadership at Peterson.
  - b) Importance of SEL

- c) Vote to Approve Ad – Roll Call – Kate Kane abstains, Jenise Celestin, Chuck Deters, Jeremy Elston, Marti Hindaileh, Kathleen Hurley, Lloy Johnston, Erik Juhl, Kate Kane, Maleeha Mubashiruddin, Karla Rivera, Whitney Norris
- d) Motion carries
- 5) Discussion and Vote on Transfer of Funds
  - a) Kate makes motion to approve budget transfers as listed. Maleeha seconds.
  - b) Vote to Approve Transfer of funds – Roll Call – Kate Kane, Jenise Celestin, Chuck Deters, Jeremy Elston, Marti Hindaileh, Kathleen Hurley, Lloy Johnston, Erik Juhl, Kate Kane, Maleeha Mubashiruddin, Karla Rivera, Whitney Norris
- 6) Adjournment – Maleeha adjourned the meeting at 7:26 pm