

**PETERSON ELEMENTARY SCHOOL
LOCAL SCHOOL COUNCIL MEETING MINUTES
Wednesday, January 15, 2020, 4:30pm, STEM Room**

LSC Members Present: Jenise Celestin, Leslie Combs, Chuck Deters, Jeremy Elston, Marti Hindaileh, Kathleen Hurley, Lloy Johnston, Erik Juhl, Kate Kane, Maleeha Mubashiruddin, Whitney Norris, Karla Rivera

LSC Members Absent: none

Public Present: Yalil Nieves, Sarah Colella

Call to Order: 4:37pm **Adjournment:** 6:27pm **Next Meeting:** February 20, 2020, 6:30pm

1. Explanation of Local School Council Meetings
2. Call to Order – Maleeha called the meeting to order at 4:37pm
3. Vote to Approve Meeting Agenda – Maleeha moved to move item #6 - Closed Session for Principal Evaluation- to New Business, after the April 22, 2020 LSC elections item. Kathleen seconded the motion and it was approved unanimously
4. Vote to Approve Previous Meeting Minutes – for the December 19, 2019 minutes, Kate changed the language in item #2 in her report, Maleeha moved to approve the minutes with the changes, Jenise seconded the motion and they were approved unanimously.
5. Public Comment - none

Reports

1. Reports
 - a. PAC Report (Parent Advisory Council) – none
 - b. Principal's Report with Budget Update – see attached.
 - i. CPS is hosting School Funding Engagement Workshops to discuss and get feedback on the school funding process. There is one at Amundson High School on Jan. 29, from 6-8, the Peterson community is encouraged to attend and participate.
 - ii. Kate outlined what Peterson has used the \$45,000 in STEAM funds on so far. In addition, Peterson is getting an additional \$20,000 and they need to submit a plan for the use of that funding before the end of the month. In addition to those funds, CPS is also paying for capital improvements in 4 rooms to benefit the STEAM program: 8th grade science lab in room 204, art updates in room 117, 5th grade science lab in room 227 and STEAM Lab updates in Room 109. These improvements will be done over the summer.
 - iii. They're shifting rooms/offices around to create more space. The sensory room, which was just created this year and has been really helpful to many students, will also be moved.
 - iv. They have made some hires and still need 2 full time special education teachers.
 - v. Peterson sidewalk improvements are one of the items that residents can vote to support in the 39th Ward Participatory Budgeting process, which runs from January 17-27. Anyone 14 or over can vote.

- vi. The State of the School presentation was on 1/7/20. During the presentation Kate updated participants on 3 priority areas – Rigorous Student Tasks, Student Engagement and Voice and Parent Partnership and sought feedback from attendees. Marti said the discussions were good and one thing she heard from many people is the need to engage more parents. Lloy noted that the CPS level one/level two volunteer levels are confusing and are likely discouraging parents from volunteerism. Maleeha and Jenise noted that parents are more likely to be involved if they are personally asked, and if they are asked and get involved early in the school year.
- vii. Continuous Improvement Work Plan (CIWP) meetings are Mondays from 4-5pm – January 27, Feb 10 and 24, March 9 and 23, April 13 and 27 and May 4 and 11. They will be reviewing and revising the CIWP to determine what they want to focus on as a school. The LSC and Peterson community members are encouraged to participate.
- viii. On-Track: the administration wants to make sure that their efforts to keep kids on-track is being framed in a way that doesn't shame students and families but rather encourages them to set goals and attend school unless they're sick. There was a discussion about the best way to communicate to families and students why attendance is important – to keep kids learning and growing, and keep up the school's SQRP.
- ix. Attendance is continuing to drop, we are below 95%. They are continuing to work to get attendance up and will be sending a survey to parents and students to find out how they can better support students and parents. There are students who are out of the country and have been out of the country for months, and they can't be unenrolled unless they have proof that they are enrolled in another school.
- c. PPLC Report (Professional Personnel Leadership Committee) - none
- d. BAC Report (Bilingual Advisory Committee) - none
- 2. Public Comment - none

Old Business

- 1. STEAM Updates – discussed previously
- 2. Student Voice Committee presentations to the LSC – these committees are just starting to meet and being created.
- 3. Parental Permission for sexual health education –Kate suggested scheduling an LSC advisory vote and inviting parents to voice their opinions at the meeting.
- 4. CIWP (Continuous Improvement Work Plan) and State of the School – discussed previously

New Business

- 1. Discussion and Vote on Transfer of Funds and Adjustment of Positions. Leslie moved to approve the following budget transfers, Marti seconded the motion and it was approved unanimously:

Amount	From	To	Rationale
\$3,000.00	Field Funds in Internal Accounts	Check to E and C Construction	Wall Repair and Painting for Closet Across from 106 for Additional Office Space—Use Sensory Room for Resource, Main Office Room for Sensory Room

\$1,000.00	24941.115.54505.119035.000575.2020 (Instructional Materials)	115-54505-219005-000575 (Subscriptions Recess)	Extra \$1,000 for Playworks.
\$1,170.00	24941.115.53305.119035.000575.2020 (Instructional Materials)	24941.115.54505.119035.000575.2020 (Subscriptions)	For Whetstone User License for Coaching/Supporting New Teachers.
\$1,800.00	24941.115.54505.119035.000575.2020	24941.115.54505.119035.000575.2020 (Subscriptions)	For 4 th Grade Writing Unit Planning with Literacy Coach
\$6,200.00	24941.115.57940.230010.000901.2020 (STEAM Funds Remaining—Total 11,565.00)	24941.115.54505.119035.000901 (STEAM Funds Subscriptions)	For Guided Reading PD Days (2) with 1 st and 2 nd Grade and Coaching Days (2) with 1 st and 2 nd Grade
\$5,365.00	24941.115.57940.230010.000901.2020 (STEAM Funds Remaining—Total 11,565.00)	24941.115.55005.119035.000901.2020	Transferring Remaining STEAM Funds to Equipment Line for Promethean Boards

2. Discussion and Vote on Fundraising – none
3. April 22, 2020 LSC Elections – applications are due by March 5 by 3:00pm in the school office, parents and community members are encouraged to apply. There will be a candidate forum. There was a discussion about the mission of the LSC, the partnership between the LSC and the administration, and the need to communicate that the LSC is focused on making sure all students are getting support and an excellent education.
4. Closed Session - Final Summative Rating for Principal Evaluation from 2018-2019.
 - a. Maleeha moved to go into closed session for the Final Summative Review for the Principal Evaluation of 2018-2019. Kathleen seconded and it was approved unanimously, and the LSC moved into closed session.
 - b. After the LSC moved out of closed session, Maleeha moved to approve the Final Summative Rating for Principal Evaluation from 2018-2019, Jeremy seconded the motion and it was approved unanimously.
5. Adjournment – Maleeha adjourned the meeting at 6:27pm